

**MINUTES OF THE REGULAR MEETING
MAYOR AND BOARD OF ALDERMEN**

City of Quitman, Mississippi

February 1, 2022

STATE OF MISSISSIPPI

COUNTY OF CLARKE

CITY OF QUITMAN

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Quitman, Mississippi met in regular session on Tuesday, February 1 2022, at 5:00 P.M. at the Quitman Depot in Quitman, Mississippi with the following present: Mayor Steve Watkins, Alderman Ward #1 Joe Eddie Brooks, Alderwoman Ward #2 Bridgett Peters, Alderman Ward #3 Ronald Holloway, Alderman Ward #4 Steve Neely, Alderman At Large Harry Wheat, Attorney Edward N. Kramer, III, Water/Sewer Superintendent Jonathan Tanner, Street Superintendent/Parks Director Andy Reese, and City Clerk Cindy Kirkman.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

The hour of 5:00 P. M. having arrived Mayor Steve Watkins called the meeting to order.

2. INVOCATION

Alderman Steve Neely opened the meeting with the invocation. Everyone stood and recited in unison the Pledge of Allegiance.

3. ROLL CALL AND ESTABLISHMENT OF QUORUM

Mayor Watkins determined that a quorum was present.

4. RECOGNITION OF VISITORS

The following visitor(s) were present at the meeting:

Rebecca Watkins, Cheryl Waltman, Edward Kramer, Carole Loper, Judy Roberts

5. CONFIRMATION OF THE AGENDA

Alderman Joe Brooks made a motion for the confirmation of the agenda with the following additions:

#6c. Jonathan Tanner – Lagoon Pump update

#9f. Benefit Management Group

#9g. Building Project Update

#9h. Clean Water Revolving Fund

#9i. Personnel

#9j. Mailing – Post office Box

#9k. Mobile Home – Brown Ave.

#9l. Walking Trail

#9m. Mobile Home – Beckman St.

#9n. Sumrall Park marker

Alderman Steve Neely seconded the motion and all the Aldermen voted in the affirmative.

6. PUBLIC COMMENTS/APPEARANCES

a. Distinguished Young Woman Committee Member Cheryl Waltman – Sponsor Ad

Mrs. Waltman informed the board that all funds raised go to the scholarship program and is awarded to local recipients at the annual Program.

A motion was made by Alderman Steve Neely to purchase the Plantinum Ad for \$200. Alderwoman Bridgett Peters seconded the motion and all the Aldermen voted in the affirmative.

b. Quitman Historic Preservation Commission Chairman Carole Loper

Loper and Committee member Rebecca Watkins requested the board's approval to submit the application for a full grant that would benefit the Quitman Depot, McNair - Gavin House.

A motion was made by Ronald Holloway authorizing the Historic Preservation Committee Chairman to submitting the grant application. Alderman Steve Neely seconded the motion and all the Aldermen voted in the affirmative.

6c. Water/Sewer Superintendent Jonathan Tanner informed the board the two lagoon pumps at IPS should be repaired and returned to the City by the end of the week.

7. REPORTS OF STANDING AND/OR SPECIAL COMMITTEES

8. UNFINISHED BUSINESS

a. First State Bank Resolution

A motion was made by Alderwoman Bridgett Peters to approve a Resolution for First State Bank regarding the City's checking accounts. Alderman Joe Brooks seconded the motion and all Aldermen voted in the affirmative.

b. Electrical Project Baseball Fields 2 & 3

Mayor Watkins presented three updated bids to repair an electrical box at the Baseball Complex. Alderwoman Bridgett Peters made a motion to accept the Hendry Services bid to replace the box plus timer and incidentals with a cap not to exceed \$10,000. Alderman Joe Brooks seconded the motion and all the Aldermen voted in the affirmative.

Bids received were:

Hendry Services, LLC	\$9,241.25
Premier HVAC Services	\$9773.80
Bunch Electrical	\$12,730.00

9. NEW BUSINESS

a. Multi – County Vendor Agreement for Low Income Water Assistance

A motion was made by Alderman Steve Neely to reject the Vendor Agreement. Alderman Ronald Holloway seconded the motion and all Aldermen voted in the affirmative.

b. 2022 Annual MML Conference – Biloxi, MS

Mayor Steve Watkins reminded board members of the upcoming summer conference and to let City Clerk Cindy Kirkman know if they need to be registered.

c. Approval of Board Minutes for January 25, 2022. Alderman Steve Neely made a motion to approve the board minutes. Alderman Joe Brooks seconded the motion and all Aldermen voted in the affirmative.

d. Certification Training – Jonathan Tanner.

A motion was made by Alderman Ronald Holloway to approve a Certification Training in Ridgeland for Jonathan Tanner. Alderman Steve Neely seconded the motion and all the Aldermen voted in the affirmative.

e. Sevyn Southern Consulting

Alderwoman Bridgett Peters made a motion to approve training thru remote or in person for city clerk up to 40 hours or one week. Alderman Steve Neely seconded the motion and all the Aldermen voted in the affirmative.

f. Benefits Management Group

Mayor Steve Watkins informed the board that the aldermen and mayor were eligible to be added to an 100% paid benefit the city offers to employees for life insurance thru Mutual of Omaha.

Alderman Steve Neely made the motion to add coverage as optional for those who want to participate. Alderman Joe Brooks seconded the motion and all Aldermen voted in the affirmative.

g. Municipal Project Update

Mayor Steve Watkins updated the board on the Municipal Building Project

h. Clean Water State Revolving Fund

Mayor Watkins requested the board's approval for him to sign a form as authorized representative and return the form to Fontaine Engineering for ARPA funds.

Alderman Joe Brooks made a motion for the approval authorizing the Mayor to sign the form. Alderman Steve Neely seconded the motion and a Roll Call vote was taken.

Alderman Joe Brooks Voted Yes

Alderwoman Bridgett Peters Voted Yes

Alderman Ronald Holloway Voted Yes

Alderman Steve Neely Voted Yes

Alderman Harry Wheat Voted Yes

The motion carried.

i. Personnel – Patrice Perkins

Aldерwoman Bridgett Peters made a motion to extend the probationary period for Water Clerk Patrice Perkins for additional 3 months after her first day of work for a total of 6 months probationary period. Alderman Joe Brooks seconded the motion and all the Aldermen voted in the affirmative.

j. Mailings – Post office box rental

Alderman Harry Wheat requested that aldermen's pay checks be placed in the office mail boxes which are assigned to each alderman inside city hall for pick up.

Alderman Wheat made a motion to drop the post office box rental and have mail delivered to the city hall. Aldерwoman Bridgett Peters seconded the motion and all aldermen voted in the affirmative.

k. Mobile Home – Brown Avenue

Alderman Joe Brooks asked about a clean up update on the property. Mayor Watkins stated that Attorney Nick Kramer would send a letter to the property owner.

l. Walking Trail

Alderman Brooks asked about the condition of the walking trail. Street/Parks Superintendent Andy Reese informed the board that the county is supposed to reseal the bottom portion of the walking trail.

m. Mobile Home – Beckman Street

Alderman Brooks asked about an old mobile home that is an eyesore on Beckman Street. Mayor Watkins said he would get with Building Inspector Carlton Green to start the process of contacting the property owner that the mobile home would need to be repaired or brought up to code.

n. Sumrall Park Marker

Alderman Brooks informed the board that the Marker located at Sumrall Park has been knocked over. Superintendent Andy Reese said he would get that taken care of.

10. CLAIMS DOCKET OR PAYMENT OF EXPENSES

a. Water Leak Adjustments

First Baptist Church - \$459.20

Debbie Reeves - \$45.20

A motion was made by Alderman Ronald Holloway to approve the water adjustments. Alderman Joe Brooks seconded the motion and all Aldermen voted in the affirmative.

b. Monthly Claims - \$75,222.02

Alderman Steve Neely made a motion to approve the monthly claims. Alderman Harry Wheat seconded the motion and all Aldermen voted in the affirmative.

11. MISCELLANEOUS ANNOUNCEMENTS AND SUMMARY COMMENTS

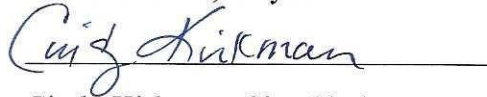
12. Adjournment

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Alderman Harry Wheat made a motion to adjourn until February 15 , 2022 at 5:00 P.M. at the Quitman Depot. Alderwoman Joe Brooks seconded the motion. The motion carried.

A handwritten signature in blue ink that reads "Steve Watkins". The signature is written in a cursive style and is positioned above a horizontal line.

Steve Watkins, Mayor

A handwritten signature in blue ink that reads "Cindy Kirkman". The signature is written in a cursive style and is positioned above a horizontal line.

Cindy Kirkman, City Clerk

