

By my signature below, I hereby certify that I have read and examined this application and know the above to be true and correct. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction, the performance of construction, or Zoning and Property Maintenance Codes. In addition, by my signature below, I grant the City of Quitman the right to inspect my project for compliance with the 2018 International Building Code, as adopted by the City of Quitman, and other applicable City Codes and Ordinances. Furthermore, I understand that my application is subject to approval by the applicable departments of the City of Quitman as listed on the reverse side of this form. In accordance with the Paragraph 105.5 of the 2018 International Building Code, this permit becomes void after one hundred and eighty (180) days of the Issuance Date unless extensions are approved by the building official.

Applicant Signature: _____

Application Date: _____

Deputy City Clerk: _____

Issuance Date: _____

CITY HALL USE ONLY BELOW THIS LINE

Is this property located within a Flood Zone as determined by the Floodplain Administrator? (Circle One) YES NO
 IF YES IS SELECTED - The Floodplain Administrator will record the applicable FEMA Map Panel Number: _____

1. Floodplain Administrator: (SEE NOTE 1)

Signature: _____ (circle one) APPROVED NOT APPROVED DATE: _____

2. Historic Preservation Commission: (SEE NOTE 2)

Signature: _____ (circle one) APPROVED NOT APPROVED DATE: _____

3. Zoning Administrator: (SEE NOTE 3)

Signature: _____ (circle one) APPROVED NOT APPROVED DATE: _____

4. Deputy City Clerk: (SEE NOTE 4)

Signature: _____ (circle one) APPROVED NOT APPROVED DATE: _____

NOTES



NOTE 1: The Floodplain Administrator must sign the Building Permit before issuance.

Any party undertaking development within a designated floodplain must obtain a Floodplain Development Permit, from the Floodplain Administrator, **prior to the work commencing**. The Floodplain Development Permit is the mechanism by which the City of Quitman, Mississippi evaluates any and all impacts of activities proposed within our regulated floodplains. If applicable, all activities must be in compliance with the City of Quitman, Mississippi Flood Damage Prevention Ordinance.

NOTE 2: Historic Preservation Commission Chairperson must sign the Building Permit before issuance.

For properties located within the Quitman Historic Downtown and Mill District, involving any exterior construction and/or demolition, **(EXCLUDING PAINTING)**, a Certificate of Appropriateness must be filed with the Quitman Historic Preservation Commission (QHPC) along with an application fee of \$25.00 paid by check made payable to the City of Quitman requesting a meeting with the Quitman Historic Preservation Commission **prior to the work commencing, whether or not the City of Quitman requires a Building Permit.**

NOTE 3: The Zoning Administrator must sign the Building Permit before issuance.

All construction projects adding square footage to the property, either by building onto an existing structure, or by building a new additional structure will be reviewed and inspected by the Zoning Administrator to ensure compliance with the City of Quitman Zoning Ordinance **prior to the work commencing.**

Note 4: The Deputy City Clerk cannot issue the permit unless all departments have given approval and all fees have been paid.



City of Quitman
Building & Demolition Permit Application

PROJECT INFORMATION	
Permit #: OU	Project Address or Location:
Subdivision Name:	Lot Number:
Current Zoning District:	Property Parcel Index Number (PPIN):
PROPERTY OWNER'S INFORMATION	
Property Owner's Name:	Property Owner's Address:
Property Owner's Cel #:	Property Owner's Business #/Home #:
CONSTRUCTION INFORMATION	
Proposed Use:	
Type of Construction:	(circle one) Residential Commercial Industrial
CONTRACTOR INFORMATION	
General Contractor's Name:	General Contractor's Address:
General Contractor's Office #:	General Contractor's Cell #:
Electrical Subcontractor Name:	Electrical Subcontractor Cell #:
Plumbing Subcontractor Name:	Plumbing Subcontractor Cell #:
Roofing Subcontractor Name:	Roofing Subcontractor Cell #:

PERMIT CLASSIFICATION	FLAT FEE	TOTAL
NEW RESIDENTIAL CONSTRUCTION: <i>Includes approved regrading of land</i>	\$ 100.00	\$
NEW NON-RESIDENTIAL CONSTRUCTION: <i>Includes approved regrading of land</i>	\$ 200.00	\$
LAND REGRADING (ONLY):	\$ 50.00	\$
NEW ACCESSORY STRUCTURE CONSTRUCTION	\$ 50.00	\$
STRUCTURAL PLACEMENT: MANUFACTURED/MODULAR HOME OR BUILDING	\$ 50.00	\$
REMODEL / RENOVATION / RESTORATION / REHABILITATION: <i>Any size interior or exterior project</i>	\$ 50.00	\$
FULL DEMOLITION: <i>Must be completed within one hundred and eighty (180) days of Issuance Date</i>	\$ 50.00	\$
RECORDS MANAGEMENT FEE:	\$ 1.00	\$ 1.00
TOTAL DUE		

NOTE: A permit is NOT required for Repairs, Repainting, Reroofing, or Roof Replacement.

Is this property located within the Quitman Historic Downtown and Mill District? (Circle One) YES NO

IF YES IS SELECTED - IAW Miss. Code Ann. §39-13-5 and City of Quitman Ordinance No. 323, **any exterior construction and/or demolition, (EXCLUDING PAINTING)**, requires completing a "Certificate of Appropriateness" to be filed with the Quitman Historic Preservation Commission (QHPC) along with an application fee of \$25.00 paid by check made payable to the City of Quitman requesting a meeting with the Quitman Historic Preservation Commission **prior to the work commencing, whether or not the City of Quitman requires a Building Permit.**